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	<p style="text-align: center;"> आयुक्त सीमा शुल्क लेखा परीक्षाका कार्यालय, OFFICE OF THE COMMISSIONER OF CUSTOMS,AUDIT, नवीन सीमा शुल्क भवन, नई दिल्ली -११००३७ NEW CUSTOMS HOUSE, NEAR IGI AIRPORT, NEW DELHI-110037 011-25656582/ ccaudit.del@gov.in </p>	
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Dated:13.08.2020

PUBLIC NOTICE NO. 06/2020**(DIN no.-20200874OM00000LB594)****Sub: Launch of e-Office in Customs Audit Commissionerate, Customs Delhi Zone-reg.**

This is for information of all taxpayers and other stakeholders that e-Office, an application developed by the National Informatics Centre under the Ministry of Electronics and Information Technology, Govt. of India, to carry out office work electronically, is being launched in Customs Audit Commissionerate, Customs Delhi Zone today i.e. 13.08.2020. The application is designed to establish a paperless environment in Government offices, increase efficiency, transparency, effectiveness, employee convenience and accountability and to give better services to the taxpayers.

2. It is expected that adoption of e-Office to carry out office work will bring in its wake an attitudinal shift and awareness and usher in more efficient, effective and transparent inter and intra government transactions. The process will benefit the public in terms of enhanced transparency, increased accountability, assured data security and integrity and is also expected to be a huge transformation in work culture and ethics within the department.

3. With launch of e-Office, taxpayers are encouraged to utilize electronic means of communication with the Department. In this regard, it may be noted that since e-Office application requires pdf files, it would be convenient if communications/ letters sent to the Department by electronic means are in pdf format, better still if they are in searchable mode, for faster processing by the Commissionerate.

4. Taxpayers and other stakeholders are also encouraged to mention their mobile number and email in their communications to facilitate immediate acknowledgement by mail and SMS through the application. They will receive the Diary Number allotted to their communications, which can be used as a reference by them while communicating with the

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Department in future.

5. Difficulties faced or suggestions, if any, may be brought to notice.

KAVITA BHATNAGAR

Commissioner

Customs Audit, Delhi Zone

(e-office generated document, no signature required)

To:

1. The Chief Commissioner, Delhi Customs Zone.
2. All The Pr. Commissioners/Commissioners of Delhi Customs Zone.
3. All officers and staff of Customs Audit Commissionerate, Delhi Zone
4. The Superintendent (Systems), Customs Audit for uploading on website.
5. The Superintendent (Hqrs.), Customs Audit for display on Notice Board.