

**सीमाशुल्क आयुक्तालय (निर्यात)****OFFICE OF THE COMMISSIONER OF CUSTOMS (EXPORT)****हवाईकार्गो निर्यात, नवीन-सीमा शुल्क भवन, निकट इ° गा° अ° हवाई अड्डा, नई दिल्ली-३७****Air Cargo Export, New Customs House, Near IGI Airport: New Delhi -37**

C.No. GEN/TECH/PN/3/2023-Tech-O/o Commr-Cus-ACC(E)-Delhi-Part(2) Dated: 5.10.2023

Public Notice No. 28 /2023**DIN No. 20231074N40000018864****Subject: Standardizing documentary and information requirements for AD Code and Bank Account with IFSC Registration/ modification in relation to exports- reg.**

Attention of all stakeholders is invited to the Instruction No. 25/2023 dated 28.07.2023 issued by CBIC vide F. No. 450/145/2023-Cus-IV relating to Standardizing documentary and information requirements for AD Code registration/modification in relation to exports across all the Customs Zones.

2. Accordingly, only the following two legible scanned documents will be required to be uploaded (using digital signature) on E-Sanchit for the purpose of fresh application approval of AD Code/ Bank Account Registration: -

- i. Bank Authorization letter in format attached as Annexure-A to this Public Notice.
- ii. Copy of cancelled cheque related to said Bank Account No. or latest bank statement of the said Bank account endorsed by the Bank.

3. For Modification/Change in registered IFSC with Bank Account for the purpose of IGST-refund/Drawback, the following documents are required:

- i. The documents as enlisted at para 2.
- ii. NOC from bank, whose bank account previously registered in ICES, which is required to be changed.

4. The exporters are advised to submit Bank Authorization Letter and/or NOC issued by their respective Bank to CRU Branch, ACC Export, New Custom House, New Delhi on official e-mail ID- accru.delhi@icegate.gov.in. The exporters are advised to request the respective Bank to send the Bank Authorization Letter and/or NOC from their branch E-mail ID directly to above mentioned CRU Section e-mail on behalf of the exporter.

5. In case of receipt of Bank Authorization Letter other than from the Bank E-mail ID as advised in para 4 above, the genuineness of Bank authorization letter and/or NOC will be cross-checked with the Bank through email by this office after receipt of application through ICEGATE.

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6. After due verification of the request for approval of AD Code / Bank Account Registration, the CRU Branch shall approve the same in the system on the same day if the request is made before 2pm. In other cases, the request will be disposed off before 2 pm on next working day.

7. Difficulty, if any, in implementation of these instructions should be brought to the notice of the Additional Commissioner (CRU) or Deputy Commissioner (CRU), ACC Export, New Custom House, New Delhi immediately.

Encl: As above;

Signed by Sanjay Bansal
Date: 05-10-2023 17:47:19
Reason: Approved

(Sanjay Bansal)
Commissioner

Copy to:

1. The Chief Commissioner of Customs, CCCU (DZ), New Custom House, New Delhi for information.
2. The Additional/Joint Commissioners of Customs, ACC-Import/ACC-Export/ICD PPG and other ICDs/ICD-TKD (Export).
3. All Additional / Joint Commissioners of Customs, ACC Export Commissionerate, New Delhi.
4. All Deputy / Assistant Commissioner of Customs, ACC Export Commissionerate, New Delhi.
5. The President, Delhi Customs Clearing Agents Association, 260-61, Anarkali

Sanjay Bansal 05/10/23

ANNEXURE-A**BANK AUTHORISATION LETTER**

Reference to Public Notice 28/2023 Dated Read with CBIC Instruction No. 25/2023-Customs dated 28.07.2023

It is certified that M/s. having address of account holder..... is holding CURRENT/CREDIT ACCOUNT since..... with our Branch. It is also certified that above mentioned name, address and Director/ Partner/Proprietor details are matching with IEC..... The information of IEC Holder and Bank Account Details are as under:-

1. Name of the Exporter & Exporter Address:
2. IEC No. issued by DGFT to the said exporter:
3. PAN associated with said IEC No.
4. Bank account number associated with said IEC No.
5. Name of the holder of said Bank Account No.
6. PAN linked with the said Bank account is same as the PAN linked with said IEC No.:
(Yes/No)
7. Bank AD Code/IFSC Code, as the case may be:
8. Details of Bank where the said Bank account No. is held-
 - 8(i) Name of the Bank:
 - 8(ii) Branch Name:
 - 8(iii) Address of Branch:
 - 8(iv) Official E mail ID of Branch:
 - 8(v) Contact No. of Branch:
 - 8(vi) Name and Employee code of Issuing Authority:

Name and Signature of issuing authority
Bank Stamp

Note: Email the Bank Authorization Letter from bank branch e-mail id to accru.delhi@icegate.gov.in for registration said AD Code/IFSC with Bank account with Customs for remittance /drawback/IGST refund.