



कार्यालय प्रधान आयुक्त सीमा शुल्क
OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS
हवाई कार्गो आयात, नवीन सीमा शुल्क भवन,
AIR CARGO CUSTOM IMPORT, NEW CUSTOM HOUSE,
नई दिल्ली - ११००३७
NEW DELHI-110037

C. No. II/NCH/Admn./Import/Skilled & Unskilled/24/2017 ¹⁰⁸⁹³ Dated:- / /2017
_{01/06/17}

TENDER NOTICE NO. 01/2017

The Principal Commissioner of Customs, Air Cargo Customs Import, New Customs House, New Delhi invites the sealed tenders for providing the services for the under mentioned work:-

A. Skilled Workers.

For carrying out the work of Typing of letters, assistance to officers in miscellaneous Data Work, downloading of circulars, notifications, trade notices etc.

B. Unskilled Workers.

For carrying out the work related with Housekeeping, cleaning, dusting etc. of the office building at New Customs House, Air Cargo Customs Import, New Delhi.

2. The terms & conditions are as under:-

- (a) The contractor should be registered with service tax department with valid registration number and fulfil the Eligibility criteria as per **Annexure-I.**
- (b) The age of the workers should not be less than 20 years as on 01.01.2017
- (c) The workers (Skilled and Unskilled) will be hired on the prescribed rate of Delhi Govt. and the contractor will abide by all the rules & regulations laid under labour act and this office will not be responsible for any violation thereof.
- (d) The Skilled workers must have educational qualification of 10+2 level and having Skills of Computer proficiency, good knowledge of MS word, MS Excel & Internet and knowledge of Typing with a speed of 30 words in a minute. The Skilled Workers should possess an experience of minimum 2 years.

