



कार्यालय प्रधान आयुक्त सीमा शुल्क  
OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS  
हवाई कार्गो आयात, नवीन सीमा शुल्क भवन,  
AIR CARGO CUSTOM IMPORT, NEW CUSTOM HOUSE,  
नई दिल्ली - ११००३७  
NEW DELHI-110037

C. No. II/NCH/Admn./Import/Skilled & Unskilled/24/2017 <sup>10893</sup> Dated:- / /2017  
<sub>01/06/17</sub>

**TENDER NOTICE NO. 01/2017**

The Principal Commissioner of Customs, Air Cargo Customs Import, New Customs House, New Delhi invites the sealed tenders for providing the services for the under mentioned work:-

**A. Skilled Workers.**

For carrying out the work of Typing of letters, assistance to officers in miscellaneous Data Work, downloading of circulars, notifications, trade notices etc.

**B. Unskilled Workers.**

For carrying out the work related with Housekeeping, cleaning, dusting etc. of the office building at New Customs House, Air Cargo Customs Import, New Delhi.

**2. The terms & conditions are as under:-**

- (a) The contractor should be registered with service tax department with valid registration number and fulfil the Eligibility criteria as per **Annexure-I.**
- (b) The age of the workers should not be less than 20 years as on 01.01.2017
- (c) The workers (Skilled and Unskilled) will be hired on the prescribed rate of Delhi Govt. and the contractor will abide by all the rules & regulations laid under labour act and this office will not be responsible for any violation thereof.
- (d) The Skilled workers must have educational qualification of 10+2 level and having Skills of Computer proficiency, good knowledge of MS word, MS Excel & Internet and knowledge of Typing with a speed of 30 words in a minute. The Skilled Workers should possess an experience of minimum 2 years.

