NOTICE INVITING TENDER (NIT) No. 02/2019

Sub: Quotation for AMC (Annual Maintenance Charges) for Air Conditioners installed in ACC Export, New Customs House, New Delhi -Reg.

It is brought to the notice of all the companies dealing in the services and maintenance of Air Conditioners, that this office has 44 Air Conditioners (Window AC- 25, Split AC – 17 and Tower AC - 02) installed in various rooms of this Commissionerate. To look after day to day maintenance of these Air Conditioners, this office invites sealed quotations from the companies/firms dealing in this field for the period of one year i.e. financial year April, 2019-March, 2020. However, the same may be further extended for a period of one year/part thereof on same terms & conditions on mutually agreed basis. Interested parties may submit their quotations, rates, terms and conditions for the service and maintenance of the Air Conditioners in sealed cover in the Tender Box placed at Room No. 230B, Superintendent (Admn), Air Cargo Export, New Customs House, New Delhi latest by 28.03.2019. The quotations will be opened on 29.03.2019 at 11.30 AM in Room No. 248, Assistant Commissioner (Admn), Air Cargo Export, New Customs House, New Delhi. The terms and conditions are as under:-

Terms & Conditions:

14. Sealed quotations/offers are invited from the service providers engaged in the field of Air Conditioners Maintenance. The vendor should have valid Trade License and also GST/TN No. (Required for GST purpose).
15. The bidders shall specify the details of the cost of the service for each item.
16. Complete terms & conditions should be mentioned in the quotations. Incomplete quotations are liable to be rejected.
17. The last date of receipt of tender is 28.03.2019. The quotations would be opened on 29.03.2019 at 11.30 AM in the presence of the parties who wish to participate.
18. The undersigned reserves the right to reject all/part or any of the quotations without assigning any reason thereof, no correspondence in this regard will be entertained.
19. The AMC (Annual Maintenance Charges) shall be terminated and the payment shall be forfeited in case of the work not done satisfactory at any time.
20. The Company should have undertaken AMC of Air Conditioners in at least three Central Government Departments in any of the previous years.
21. The vendor will provide one experienced resident engineer/technician on all working days.
23. No demand for revision of rate on any account shall be entertained during the period i.e. April, 2019-March, 2020.
24. No advance payment in any case would be made, however, quarterly payment after satisfactory completion of each quarter would be made.
25. Vendors are liable to return the spare/maintenance parts of Air Conditioners which are considered beyond repair.
26. The complaint should be attended on the same day.

ASSISTANT COMMISSIONER
19/3/19

Copy to:-
1. Notice Board.
2. The Supdt.(EDI) for uploading on departmental website.