



**OFFICE OF THE COMMISSIONER OF CUSTOMS (IMPORT & GENERAL)**  
**NEW CUSTOM HOUSE, NEAR IGI AIRPORT, NEW DELHI**

C.No. VIII (12)I&G/Tech/PTFC/47/2009/Pt-II/

12090  
28/01/14

Date:

**MINUTES OF PTFC MEETING HELD ON 21.01.2014**

The Meeting of the Permanent Trade Facilitation Committee (PTFC) was held on 21.01.2014 at 11.30 hours in the Committee Room, New Custom House, New Delhi. The meeting was chaired by Ms. Neeta Lall Butalia, Commissioner of Customs (Import & General). The following officers of the department attended the meeting:-

1. Sh. G. M. Kamei, Additional Commissioner
2. Ms. S. Khan, Additional Commissioner
4. Sh. Subodh Singh, Deputy Commissioner
5. Sh. Rajender Jindal, Deputy Commissioner
6. Sh. Manoj Kumar, Deputy Commissioner
7. Sh. Rattan Deep, Superintendent

The following members of PTFC attended the meeting:

1. Sh. Rajendra Goyal, Hon Treasurer, DCCAA
2. Shri Sushant Nigam, GM, DIAL
3. Shri Anil Jaiswal DCSC
4. Sh Sanjiv Mansukhani, DCSC
5. Sh. Mukesh Sharma, CMC Ltd
6. Sh. Yashpal Taneja, Regulatory Advisor, FedEx.
7. Sh Sanjeev Kapoor, District Manager, Lufthansa,
8. Sh. Manoj Kumar, EICI.
9. Sh. Surinder Singh, A M (Imports) CELEBI.
10. Sh. Shailendra Jain, DCCAA.
11. Sh. S. K. Choudhary, DCCAA.
12. Sh. Yogendra Tomer, AGM, DIAL.

The Commissioner welcomed all the members to the meeting with the New Year greetings and complimented the good attendance despite the bad weather.

The following two points which were pending from earlier meeting were taken up for discussion:-

1. **Time for retention of Airway Bills duly signed by the Customs authorities:-** Initially this point was raised in the PTFC meeting held on 22.08.2013 (Point No.6). The Commissioner had informed at that time that the normal period for retention of records is five years provided no investigation/ Court /Appeal matter is pending. The practice being followed at other Custom Houses was sought by this office but no reply has been received till date. The issue was further deliberated and it was agreed that the hard copies of Airway Bills etc may be retained for at least 5 years. Moreover retention of records has also to be in line with the requirement under the RTI Act, 2005.
2. **For clearance of Import of Second- hand goods; NOC from Ministry of Environment and Forests:-** Initially this point was raised in the PTFC meeting held on 19.11.2013. It was stressed that practice of seeking certificate from MOEF should be uniform throughout India and if not at least in this zone. In this regard, it was decided to take up the matter again.

**Action: - ADC Group V/VA/VB**

At the permission of the Chair the following points were raised and discussed in the meeting:-

3. **Submission of hard copy of Airway Bill etc may be dispensed with in view of submission of data in advance in the EDI System:-** Some of the members made a request to dispense with the practice of submission of hard copy of Airway Bills. To this the Commissioner pointed out that similar issue of submission of hard copy of Delivery Orders had been taken up in an earlier PTFC meeting. It was checked and found that the point was raised in the PTFC meeting held on 15.01.2013 (Point No.2). The request on that point was not acceded to divergent views of various stake holders. In the present context, the Commissioner desired that M/s BAR may prepare a Brief Note and submit the same as an Agenda in the next meeting.


**Action: - M/s BAR India**

4. **Permission of Transshipment may be given for all Airlines instead of limited number of Airlines:-** Mr. Sushant Nigam of DIAL requested that permission for transshipment sought by the Custodian M/s DIAL may be granted for all the Airlines operating at this port. On this Commissioner informed that as the matter is already under process. And since this request pertains to an individual party, the same may not be discussed in PTFC meeting.

5. Problems being faced on account of appearance of old alerts in the system:- Shri Shailendra Jain of DCCAA informed that owing to re-appearance of some very old alerts, Bills of Entry are held up and it is not known as to how and why these alerts appeared. On further deliberation it was revealed that there were some alerts pertaining to year 2001 which were inserted in the System owing to some technical difficulties at that relevant time. Those alerts appeared to have got re-activated due to system error. The Commissioner requested DCCAA to submit the list of such alerts to which Shri Shailendra Jain expressed his helplessness as these Alerts are very old and there is no consolidated list. Thereafter, it was decided that the matters will be reviewed on case by case basis by ADC (EDI).
6. Public Notices are not put on Departmental web-site:- Some of the members informed that Public Notices are not uploaded on the Commissionerate's web-site regularly. The Commissioner directed ADC (EDI) to ensure that all the Public Notices are uploaded immediately on the Commissionerate's web site alongwith e-mail address for communication with Technical Branch.

**Action: - ADC (EDI)**

The meeting was concluded with a vote of thanks to the Chair and it was decided that the next meeting would be held on 18.02.2014 (Tuesday) at 11.30 Hrs in the Committee Room for which agenda points may be submitted latest by 05.02.2014.

 27.1.14  
**ADDITIONAL COMMISSIONER  
TECHNICAL (IMPORT & GENERAL)**