

**OFFICE OF THE COMMISSIONER OF CUSTOMS (IMPORT & GENERAL)**  
**NEW CUSTOM HOUSE, NEW DELHI – 110037.**

C. No. VIII(12)I&G/P.N./167/2011

Dated:18.11.2011

**PUBLIC NOTICE NO.32/2011**

As per decision of the Central Board of Excise & Customs it has been decided that there is an obligation for a candidate to qualify the CHA examination in respect of the additional subject for the presently prescribed course curriculum under CHALR, 2004. Accordingly a written examination of the candidates who have already qualified under Regulation 9 of Custom House Agent Licensing Regulation, 1984 but have not got CHA licence is to be conducted. These candidates have to qualify the CHA examination in respect of the additional subjects for the presently prescribed course curriculum under CHALR, 2004.

The syllabus (additional subjects) of the subject examination to be held on 13.02.2012 has been received from the Board. The Board has decided to conduct written examination on the following subjects for the persons who had passed in Regulation 9 off Customs House Agents Licensing Regulation (CHALR) 1984 and are yet to be considered for issue of CHA license:-

- (a) The patents Act, 1970 and Indian Copy Right Act, 1957
- (b) Central Excise Act, 1944
- (c) Export Promotion Schemes
- (d) Procedure on appeal and revision petition
- (e) Prevention of Corruption Act, 1988.
- (f) Online filing of electronic Customs declarations
- (g) Narcotic Drugs and Psychotropic Substances Act, 1985; and
- (h) Foreign Exchange Management Act, 1999

The candidates desirous to appear in the aforesaid examination under CHALR,2004 may submit their application directly or through the CHA containing the following information / documents.

- (a) Two recent passport size photographs. (One photograph duly attested by a Gazetted Officer/CHA).
- (b) Certified copy of the CHA license in case the candidate is an employee of the CHA
- (c) Salary certificate in case the candidate is an employee of the CHA.
- (d) Certified copy of result of CHA examination under Regulation 9 of CAHLR,1984.
- (e) Residence proof.

Forms, duly completed, are to be submitted latest by 19.12.2011 at New Customs House, New Delhi – 110037.

The updates including the list of application containing incorrect/misleading/false information or found deficient in the called for information/ documents shall be uploaded on the Commissionerate website <http://www.delhicustoms.gov.in> in the same

may be checked for all related updates. After the declaration of the result the successful candidate and those who have already cleared Regulation 8 examination under CHALR,2004 may file application for licence.

Documents to be filed by the applicant for grant of CHA licence under Regulation 9(1) of CHALR, 2004 same as mentioned below.

<b>S.No.</b>	<b>Documents</b>
1.	Request for grant of CHA licence
2.	Application in form 'A'
3.	Bank Guarantee for Rs. 75,000/- valid for 10 years
4.	Form 'D' for Rs. 75,000/-
5.	Form 'E' (surety bond)with B.G No. for Rs. 75,000/-valid for Ten Years.
6.	Solvency Certificate for Rs. 2,00,000/-
7.	Affidavit in respect of S.NO. 8
8.	Affidavit in respect of S.NO. 9
9.	Affidavit in respect of S.NO. 10
10.	TR-6 Challan for Rs. 5,000/- as licence fee
11.	TR-6 Challan for Rs. 100/- as Booklet fee
12.	Result of CHA examination under Regulation8 of CHALR, 2004
13.	Education Qualification certificate of the applicant
14.	Certificate regarding computer knowledge
15.	Residence proof
16.	PAN cards of applicant
17.	Character certificate
18.	ID proof of witnesses

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**(V.K. GOEL)**  
**COMMISSIONER OF CUSTOMS**

Copy forwarded for information and necessary action to:

1. The Commissioner (Admn.), Import & General, NCH, New Delhi.
2. The Deputy Commissioner (Admn.), Import & General. NCH New Delhi
3. The Deputy Commissioner, ICD TKD/PPG/BBG/Panipat/Garhi Harsru/ FPO
4. The Deputy Commissioner ( Admn )ACU,NCH New Delhi
5. The Superintendent ( Hqrs. ) for display on Notice board.
6. President, DCCAA, 260-261, Anarkali Bazar, Jhandewalan extension, New Delhi with a request to ensure circulation among all concerned.
7. Guard File.

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**ASSISTANT COMMISSIONER**  
**CUSTOMS (POLICY)**