

CUSTOMS ICD (TKD) IMPORT COMMISSIONERATE

DUTIES/FUNCTIONS ASSIGNED TO THE SECTIONS UNDER ICD(TKD) IMPORT COMMISSIONERATE

Sr. No.	Sections	Related work
1.	Adjudication	Adjudication proceedings
2.	Administration + Establishment + Pay Cell	Building Maintenance, House Keeping and related issues, Transfer / Posting of Officers/Staff, Establishment related work, Salary related work
3.	Appraising Group	Assessment relating to Import of goods
4.	Audit	Pre audit and Post Audit of the SAD claims before disbursement, Inspection issues related to CRA
5.	Bond	Maintenance of reports in respect of Bonds and related issues
6.	Disposal	Issues related with long standing cargo at different CFS for disposal
7.	EDI	ICEGATE related work
8.	Import Shed	Examination and out of charge of Import Goods
9.	Legal	Dealing with legal matters of the commissionerate
10.	Recovery	Recovery of confirmed demands
11.	Records	Maintenance of Bill of Entry records
12.	Refund	Disposal of SAD refund and other issues
13.	Review	Review and appeal matters and review related reports
14.	RTI	RTI issues
15.	SIIB	Investigation, search and seizures , issue demands related to imported goods.
16.	Technical	Monthly revenue report and other related issues
17.	Vigilance & Confidential	CPGRAM, Processing of complaints against staff/ officers received from DGOV, Board & others and maintaining the relevant register, IPR, Intimation of property of staff
18.	Central Receipt Cell	Receipt or dispatch
19.	Hindi	Hindi Related work
20.	Sevottam	Assess the efficiency of internal processes and their impact on the quality of service delivery.
21.	Group 7	Assesment and licensing