

CUSTOMS ACC (IMPORT) COMMISSIONERATE

DUTIES/FUNCTIONS ASSIGNED TO THE SECTIONS UNDER ACC (IMPORT) COMMISSIONERATE

S.No.	Sections	DUTIES ASSIGNED/WORK ALLOTTED
1	Adjudication	Adjudication proceedings
2	Administration + Establishment + Pay Cell	Building Maintenance, House Keeping and related issues, Transfer / Posting of Officers/Staff, Establishment related work, Salary related work
3	Appraising Group	Assessment relating to Import of goods
4	Audit	Pre audit and Post Audit of the SAD claims before disbursement. Inspection issues related to CRA
5	Disposal	Issues related with long standing cargo at different CFS for disposal
6	EDI	ICEGATE related work
7	Import Shed	Examination and out of charge of Import Goods
8	Legal	Dealing with legal matters of the commissionerate
9	Recovery	Recovery of confirmed demands
10	Records	Maintenance of Bill of Entry records
11	Refund	Disposal of SAD refund and other issues
12	Review	Review and appeal matters and review related reports ,
13	RTI	RTI issues
14	SIIB	Investigation, search and seizures , issue demands related to imported goods.
15	Technical	Monthly revenue report and other related issues
16	Vigilance & Confidential	CPGRAM, Processing of complaints against staff/ officers received from DGOV, Board & others and maintaining the relevant register, IPR, Intimation of property of staff
17	Central Receipt Cell	Receipt or dispatch
18	Hindi	Hindi Related work
19	Sevottam	Assess the efficiency of internal processes and their impact on the quality of service delivery.
20	Group 7	Assesment and licensing