



**OFFICE OF THE COMMISSIONER OF CUSTOMS (DELHI AIRPORT)
IGI AIRPORT, TERMINAL-3, NEW DELHI-110037.**

C.No. VIII(Aircus)48/Tech./P.N./26/2016/7712/04.0.17 Dated


Public Notice No. 01/2017

Sub:- Documents required to be submitted alongwith refund claim-reg.

It has been noticed that many passengers are filing refund claims without proper documents. This results in issue of deficiency memos, delaying processing of refund claims. An indicative list of following documents, which are required to be provided alongwith the refund claim, may be taken care of while filing claims:

| Sl. No | Type of refund claim | Section/notification under which filed | Illustrative list of documents to be filed by applicant along with application for refund claim in prescribed form (Customs Series Form No. 102 as given in Part of file of Customs Manual) |
|--------|-------------------------|--|---|
| 1 | Refund of Duty/Interest | Section 27 of the Customs Act, 1962 | 1. Triplicate copy of Baggage receipt 2. Duty challan / other documents as evidence of duty payment 3. Signed working sheet for the amount of Refund claimed. 4. Order in original / in revision / in Appeal / any other order 5. Inventory list. |
| 2. | Refund of deposit | Section 27 , Section 129(E) | 1. Payment challan in original. 2. Copy of CESTAT / Commissioner (Appeal)'s order |

This issues with the approval of the Commissioner of Customs.


Dr. Amandeep Singh
Additional Commissioner of Customs

Copy forwarded to:-

1. The Chief Commissioner of Custom (Delhi Zone), New Customs House, New Delhi-110037

2. All Deputy/Assistant Commissioners, IGI Airport, New Delhi.
3. The Director General , The Directorate General of Systems & Data Management, 4th -5th floor, Samrat Hotel, Chankya Puri, New Delhi-21.
4. The Chairman, Airline Operators Committee(AOC), Gulf Air, Terminal - 3, IGIA, New Delhi.
5. The Vice president, DIAL (Operations), Terminal -3, IGIA, New Delhi.
6. Notice Board.

① Am /
04/09/17

Asstt. Commissioner of Customs (Tech.)