



**OFFICE OF THE COMMISSIONER OF CUSTOMS (GENERAL)**  
**NEW CUSTOM HOUSE, NEW DELHI - 110037.**

C. No. VIII (H) 13/203/CHA Exam 2018/Policy/2017 <sup>18979</sup><sub>04/07/17</sub> Dated: .07.2017

**PUBLIC NOTICE NO. 05 /Cus(General)/2017**

**Sub: Invitation of Applications for the Written Examination under Regulation 6 of CBLR, 2013 scheduled to be held on 19.01.2018 - reg.**

Attention of all concerned is invited to the Notice for "Customs Broker Examination" issued by the Directorate General of Inspection, Customs and Central Excise, New Delhi (Annexure - I) available on official website <http://dgicce.nic.in>. Applications from the eligible candidates for working at Air Cargo Complex (Import Shed)/ (Export Shed)/ ICD (Import)/ ICD(Export) Tughlakabad, ICD Patparganj, Delhi and other ICDs falling under the jurisdiction of Commissioner, ICD, Patparganj, are invited under Regulation 4 of the Customs Brokers Licensing Regulations, 2013 to be submitted in the prescribed Form-A given in Annexure-II. The application must be submitted so as to reach this office between 16<sup>th</sup> October, 2017 to 17<sup>th</sup> November, 2017 positively for which a written Examination will be conducted on 19<sup>th</sup> January, 2018.

2. The Regulation 5 of CBLR, 2013 prescribes the conditions to be fulfilled by the applicants are extracted as under for information of applicants:-

The applicant for a license to act as a Customs Broker in a Customs Station, shall prove to the satisfaction of the Commissioner of Customs, that :-

- (a) he is a citizen of India;
- (b) he is a person of sound mind;
- (c) he is not adjudicated as insolvent;
- (d) he has neither been convicted by a competent court for an offence nor any criminal proceeding is pending against him in any court of law; and
- (e) he has not been penalized for any offence under the Act, the Central Excise Act, 1944 and the Finance Act, 1994.
- (f) an individual applicant or in case the applicant is a firm or company its

partner or director or an authorised employee who may handle the Customs work shall:

- (i) be a graduate from a recognised University, and
- (ii) possess a professional degree such as Masters or equivalent degree in Accounting, Finance or Management, CA/ MBA/ LLB/ ACMA/ FCMA or Diploma in Customs Clearance work from any Institutes or University recognised by the Government or is having at least two years experience in transacting Customs Broker work as G-Card holder;
- (g) he is a retired Group A officer from the Indian Customs and Central Excise Services having a minimum of five years experience in Group 'A' service;
- (h) the applicant has financial viability as evidenced by a certificate issued by a Scheduled Bank or such other proof acceptable to the Commissioner of Customs in terms of possession of assets of value of not less than five lakhs rupees:

Provided that for the purpose of his satisfaction, the Commissioner of Customs may make enquiries as may be deemed fit.

3. The application should be submitted in Form 'A' given at Annexure - II along with documents mentioned in Annexure III.

4. The applications for the examination complete in all respect alongwith enclosures should be submitted in person at the Centralized Desk System Counter, Ground Floor in the office of the Commissioner of Customs (General), New Customs House, Near IGI Airport, Delhi-110037 from 16.10.2017 to 17.11.2017 up to 6.00 PM or by Registered/ Speed Post. Applications sent by Registered/ Speed post, if received after the last dated shall not be entertained.

5. Before submitting the application, applicant should ensure the completeness of the applications, as incomplete applications shall be rejected without any Notice/ Deficiency Memo issued to the applicant. No correspondence in this regard shall be entertained by this office.

6. Information regarding final list of eligible candidates and their Roll Nos., will be put on the Delhi Customs website ([www.delhicustoms.gov.in](http://www.delhicustoms.gov.in)) as well as displayed on Notice Board of the Policy Section, in due course. In case the declarations made and/or documents furnished are found to be incorrect, the application is liable to be rejected or licence is liable to be cancelled.

7. As per the Regulations, the candidate who successfully passes the written examination shall be called for an oral exam. A candidate needs to pass both written & oral examination to qualify for issuance of license. An applicant, who fails to clear the oral examination within two years from the date of declaration of result of the related written examination, shall be treated as having failed in examination.

This issues with the approval of Commissioner of Customs (General), Delhi.

Sd/-  
(R.L. MEENA)  
ADDITIONAL COMMISSIONER  
CUSTOMS (GENERAL)  
NCH, NEW DELHI.

Encls: As Above

Copy to:

1. The Directorate General of Inspection, Customs and Central Excise, New Delhi, 5<sup>th</sup> Floor, Drum Shafe Building, I.P. Estate, I. P. Bhawan, New Delhi.
2. The Principal Commissioner / Commissioner, ICD(Import)/ ICD(Export) Tughlakabad, ICD Patparganj, Air Cargo (Import), Air Cargo (Export), New Delhi for vide Publicity and display on the Notice Board.
3. The Deputy Commissioner (EDI), New Custom House, New Delhi with a request to upload the same on the Departmental website: [www.delhicustoms.gov.in](http://www.delhicustoms.gov.in).
4. Notice Board, New Custom House, New Delhi.
5. ✓ Guard File.

(R.L. MEENA)  
ADDITIONAL COMMISSIONER  
CUSTOMS (GENERAL)



Directorate General of Performance Management  
 Customs, Central Excise & Service Tax  
 Block-D, I.P. Bhawan, I.P. Estate, New Delhi – 110002

**NOTICE FOR CUSTOMS BROKERS EXAMINATION**

1. Applications are invited from Indian citizens to appear in the written examination for issuance of license to act as a Customs Broker under Customs Brokers Licensing Regulations, 2013. A copy of the regulations is available at [www.cbec.gov.in](http://www.cbec.gov.in) and <http://dgicce.nic.in>.
2. Complete application is to be submitted in person or by Registered/Speed Post in Form-A (available in the CBLR, 2013) along with two passport size photos & self attested documents on citizenship (Aadhar /Passport/ Voter Card), educational qualification, financial viability and other requirement to the Principal Commissioner/ Commissioner of Customs/Customs (Prev.)/Central Tax, having jurisdiction over the area where the applicant intends to carry on his business from **16.10.2017 to 17.11.2017 up to 6.00 PM**. Applications sent by post and if received after the last date shall not be entertained.
3. Before submitting the application, applicant should ensure the completeness of the application, as no deficiency memo will be issued and incomplete applications shall be rejected.
4. Syllabus of written examination: as per regulation 6(7) of CBLR, 2013.
5. Names of applicants found eligible to appear in examination will be displayed on the notice board and/or website of the respective Commissionerate latest by 24.11.2017.
6. Information regarding roll number, admit card & examination venue will be intimated to individual applicant by the concerned Commissionerate by Registered/Speed Post. **The date and time of written examination shall be 10.00 AM to 01.00 PM on 19.01.2018.**
7. The candidates have the option to answer either in Hindi or in English.
8. **Successful candidates will be called for an oral examination for which separate communication will be sent.**
9. In case declarations and information submitted by the applicant are found to be incorrect, the application shall be rejected or license, (if issued) shall be cancelled.
10. For any query, please visit the website/contact the nearest Commissionerate/ this office/ Sh.L.K.Maheshwari (Assistant Director) on 011-2337 8954.

File no.1191/07/2017-Confidential  
 Dated: 11.04.2017  
 New Delhi

(C.M.Chandolia)  
 Principal Additional Director General  
 011-2337 8250

## Form - A

[See sub - regulation (1) of regulation 4]

Application Form for Grant of Customs Broker's Licence under section 146 of the Customs Act, 1962

1.	Name of the applicant :-
2.	Full address of the applicant :
3.	Names and address of each of the partners of the firm or the directors of the company, as the case may be, in case the applicant is a firm or a company:-
4.	Name(s) of its partner/partners or director/directors who will actually be engaged in the work as Customs Broker, in case the applicant is a firm or a company:-
5.	Educational qualification of each of the persons, who may be engaged as Customs Broker:-
	<b>Declaration:</b>
a.	I have working knowledge of English/ local language :-
b.	I have not earlier applied for a licence to act as Customs Broker and no such application was rejected/accepted.
c.	The firm or company by whom the undersigned is employed have earlier held a Customs House Agent or Customs Broker's Licence under Customs House Licensing Regulation, 1984 or Customs House Licensing Regulation, 2004 or these regulations and it was cancelled or suspended/ not cancelled or suspended :-
d.	The undersigned/the person proposed to be employed by me have been/have not been penalized, convicted or prosecuted under any of the provisions of the Customs Act, 1962 (52 of 1962), the Central Excise Act, 1944 (1 of 1994), and the Finance Act, 1944.

List of documents furnished in accordance with regulation 5 Customs Brokers Licensing Regulation, 2013:

S. No.	Educational	Financial
1		
2.		
3.		

I/We hereby affirm the I/we have read the Customs Brokers Licensing Regulations, 2013 and agree to abide by them

Date:

Signature of Applicant

LIST OF DOCUMENTS

(1) Undertaking on stamp paper of Rs. 100/- duly notarized in respect of following:

- (a) he is a citizen of India
- (b) he is a person of sound mind
- (c) he is not adjudicated as insolvent
- (d) he has neither been convicted by a competent court for an offence nor any criminal proceeding is pending against him in any court of law
- (e) he has not been penalised for any offence under the Act, the Central Excise Act, 1944 and the Finance Act, 1994.

(2) Copy of Identity proof such as PAN Card/ Aadhar Card/Passport/Election Card /Certificate issued by Tehsildar

(3) Documents required:-

- (a) Two recent Passport Size Photographs (one attested by a Gazetted Officer / Customs Broker).
- (b) Self certified copies of Educational Qualification certificates.
- (c) Self attested copies of documents on citizenship i.e. AADHAR Card/ Passport/ Voter Identity Card.
- (d) (i) For 'G' Card holders :-

- Certified Copy of Customs Broker License.
- Certified copy of 'G' card.
- Details / year/ Roll No. of Passing Exam for 'G' card under Regulation 17 of CBLR, 2013/Regulation 19 of CHALR, 2004 alongwith copy of result

(ii) For Professionals:-

Details of Professional Degree under Regulation 5(f)(ii) of CBLR, 2013 such as Masters or equivalent degree in Accounting, Finance or Management, C.A./ MBA/ LLB/ ACMA/ FCMA or Diploma in Customs Clearance work from any Institute or University recognized by the Government, or

(iii) For Retired Group 'A' Officer from the Indian Customs and Central Excise Service (IC&CES) :-

Documentary evidence in support of having a minimum of five years experience in Group 'A' service

- (4) Bank solvency certificate for Rs. 5,00,000/- issued by a Scheduled Bank / proof acceptable to the Commissioner of Customs (General) stating that the applicant is in possession of assets of value of not less than Five Lakh Rupees

Note All the above mentioned documents should be self attested. Original shall be required to be produced on demand.