PUBLIC NOTICE NO OB /2017-18

Sub: Documents required to be submitted alongwith refund claim -reg

It has been noticed that many applications for refund claims are being filed without proper documents. This results in issue of deficiency memos, delaying processing of claim. An indicative list of documents and common deficiency are enclosed in this public notice which may be taken note of while filing claims.

Encl. as above

Copy to: As per list attached.
Copy forwarded to:

i. The PS to Chief Commissioner of Customs (DZ), NCH, New Delhi-110037.
ii. PS to Chief Commissioner of Customs (Preventive), NCH, New Delhi-110037.
iii. The Principal Commissioner of Customs, ICD TKD(Import), New Delhi.
iv. The Principal Commissioner of Customs Air Cargo (Import), NCH, New Delhi-110037.
v. The Commissioner of Customs ICD Tughlakabad (Export), New Delhi.
vi. The Commissioner of Customs, ICD PPG.
vii. The Commissioner of Customs, General Commissionerate, NCH, New Delhi-110037.
viii. The Commissioner of Customs, IGI Airport New Delhi-110037.

x. The Deputy Commissioner, EDI with the request to upload the above Public Notice on official website.

xi. The Delhi International Airport Limited, Cargo Terminal, New Delhi.

xii. The General Manager, CELEBI, Cargo Terminal, Near IGI Airport New Delhi,

xiii. The General Manager, DCSC, Cargo Terminal New Delhi

xiv. The President, Delhi Customs Clearing Agent Association, 260-261, Anarkali Bazar, Jhandewalan New Delhi-110019.

xv. The President & Secretary, M/s. Delhi Exporters Association, 1998, Naughera, Kinari Bazar, Delhi-110001.

xvi. The Air Cargo Agents Association of India, (Northern Region), Room No. 25, ACAAI Warehouse Terminal, Near Centaur Hotel, IGI Airport, New Delhi-110037.


xviii. Notice Board

xix. Guard File

Assistant Commissioner (Technical)
ACC Export
<table>
<thead>
<tr>
<th>Invoices or sale of the imported goods in respect of which refund of the Special Additional Duty (SAD) is claimed</th>
<th>102/2007-Current</th>
<th>3. SAD</th>
<th>Refund of 4%</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Importer’s copy of PP under which the refund is claimed by the concerned Group.</td>
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<td>3. Copy of SDB order.</td>
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<td>5. Export order; or</td>
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<tr>
<td>6. Bond/Agreement cancelled by the concerned Group.</td>
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</tbody>
</table>

Whether assessments are done by the Group?

1/7. Payments paid before seeking bills of entry honoured from the Group
16. Inventory held
15. Certificate of Origin
14. Bill of Entry/Insurance/Other charges
12. Insurance Certificates
11. Survey report (Where applicable)
10. Short Shipment certificates
9. Short delivery certificates
8. Order in original/In assistant/In appeal/Etc. other order
7. Counter and purchase order
6. Bill of Lading
5. Reserve additional invoice and packing list
4. Shipped packing list
3. Letter from the importer/Exporter
2. Duty declarations/Original declaration of duty payment
1. Reference copy of bill of entry/Packing list/Insurance/Packing List/Etc.

Buy/Invoice

1. Payment of duty
2. Type of Duty
3. Description of Goods/Quantity/Rate of Duty
4. Rate of Duty
5. Under which Act

Section 27 of the Customs Act, 1962
1. Non-submission of required documents such as

2. Goods declared to the Central Excise and Duties on Export of Goods (Packaging Material) (No. 2) Act, 1973. The value of the goods is not less than Rs. 50,000 or the amount of duty thereon is not less than Rs. 10,000.

3. Goods liable to duty under the Central Excise and Duties on Export of Goods (Packaging Material) (No. 2) Act, 1973. The value of the goods is not less than Rs. 50,000 or the amount of duty thereon is not less than Rs. 10,000.

4. Goods declared to the Central Excise and Duties on Export of Goods (Packaging Material) (No. 2) Act, 1973. The value of the goods is not less than Rs. 50,000 or the amount of duty thereon is not less than Rs. 10,000.

5. Copy of the consignment and the invoice.

6. In the event of coercion of VAT payment, issue a certificate from a Chartered Accountant C/A who certifies the final account and documents evidencing payment of the duty in respect of VAT.

Date: 14.09.2007