Public Notice No. 10/2017-18

Subject: Proper Numbering of export consignment with Marking/Label/Box No. etc - regarding

During inspection of goods in the Exports Shed, it has been observed that the boxes containing the goods are not having any number viz box no./lot no. etc. The practice is found to be divergent as many shipments contain proper labels pasted containing box number. The box numbers were also marked separately with pen/marker pen in many cases. Without proper marking of the boxes, the examination of consignment is not possible to be carried out as per the laid down procedure.

2. The exporters/CHAs are therefore required to ensure that the goods/consignments being brought to the Export Shed must have the non-tamperable and proper identifiable number on each box. If the boxes are not numbered, inspection/examination would be difficult to carry out leading to delay.

3. Accordingly, it is to be brought to the notice of the trade to ensure that the boxes numbers are properly mentioned in each consignment before entering the Export Shed. The Custodians may ensure that this is followed scrupulously.

4. It has also been noticed that one exporter having against the same IEC files multiple shipping bills of the same goods to the same consignee. This increases volume of paper work and leads to lack of proper scrutiny. It is therefore directed that henceforth only one shipping bill shall be filed if the consignor and consignee is the same and the same item is being exported. This may be brought to the knowledge of the trade and the CHAs and should be followed strictly hereafter.
Copy forwarded to:

i. The PS to Chief Commissioner of Customs (DZ), NCH, New Delhi-110037.

ii. PS to Chief Commissioner of Customs (Preventive), NCH, New Delhi-110037.

iii. The Principal Commissioner of Customs, ICD TKD (Import), New Delhi.

iv. The Principal Commissioner of Customs Air Cargo (Import), NCH, New Delhi-110037.

v. The Commissioner of Customs ICD Tughlakabad (Export), New Delhi.

vi. The Commissioner of Customs, ICD PPG.

vii. The Commissioner of Customs, General Commissionerate, NCH, New Delhi-110037.

viii. The Commissioner of Customs, IGI Airport New Delhi-110037.


The Deputy Commissioner, EDI with the request to upload the above Public Notice on official website.

xi. The Delhi International Airport Limited, Cargo Terminal, New Delhi.

xii. The General Manager, CELEBI, Cargo Terminal, Near IGI Airport New Delhi.

xiii. The General Manager, DCSC, Cargo Terminal New Delhi.

xiv. The President, Delhi Customs Clearing Agent Association, 260-261, Anarkali Bazar, Jhandewalan New Delhi-110019.

xv. The President & Secretary, M/s. Delhi Exporters Association, 1998, Naugraha, Kinari Bazar, Delhi-110001.

xvi. The Air Cargo Agents Association of India, (Northern Region), Room No. 25, ACAM Warehouse Terminal, Near Centaur Hotel, IGI Airport, New Delhi-110037.


xviii. Notice Board

xix. Guard File

[Signature]

Assistant Commissioner (Customs)
ACC Export, New Custom House
New Delhi-110037